

### ORDER FORM Industry Session Extras

**Order Deadline: 07 February 2025** 

Status: November 2024 (modifications possible)



# Interactive Audience | Voting

### only available for live presentations

### Features:

- Online voting (WIFI required)
- 10 questions per session, max. 6 answer possibilities
- Fully integrated into the presentation management system
- Speaker activates voting during presentation on click
- Correct answer or opinion question can be activated
- Voting for online participants via the live stream player of the conference website (if room designated for live stream)
- Results will be shown on the presentation stream

### **Requirements:**

- Use of the M|Events presentation management system is mandatory
- Voting questions must be uploaded during the presentation upload (embedded on slides within the presentations)



# Interactive Audience | Evaluation

### **Session Evaluation**

	<b>N</b> EVENTS
Demo Evaluation Form	
1. How likely is it that you would recom	nmend this service to a friend or colleague?
NOT AT ALL LIKELY	EXTREMELY LIKELY
0 1 2 3	4 5 6 7 8 9 10
	you use to describe our products? Select all that apply.  Overpriced  Impractical Ineffective

The evaluation form can be made available and included during the live days as part of the live streams and on-demand sessions. For on-site participants, the QR code and/or URL should be included in a presentation (e.g., closing slides or similar).

- Free text entry
- Rating
- Multiple Choice
- Singe Select
- One export as excel-file with the results is included and supplied within 72 hours after the last live session of the congress is over.
- Optional:

External Evaluation can be embedded via provided link – on request

### Please supply the questions to **by February 14<sup>th</sup>, 2025** to <u>industry@m-events.com</u>.

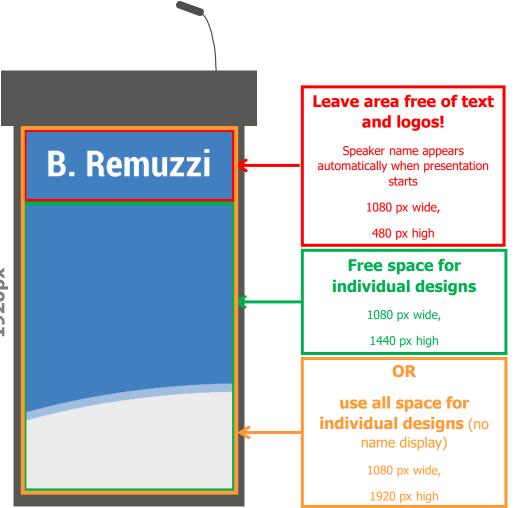
Please note: If submitted after the deadline, M Events will try its best to implement but does not take any responsibility to process it in time.



Get inspired by our demo evaluation: www.research.net/r/DEMOEVENT1



### Branding Digital Lectern Branding

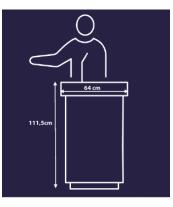


One digital lectern with one integrated 40" vertical front display will be placed on the stage of the session room.

Resolution: 1080 px wide, 1920 px high, 96 dpi

#### Please provide:

- 1 background image (PNG or JPEG) with 1080 px wide and 1920 px high
- Please note that the speaker names will automatically overlay in the upper third of the screen, so this area should remain visually simple.
- The ready-made designs must be delivered by February 14<sup>th</sup>, 2025 to <u>industry@m-events.com</u>.



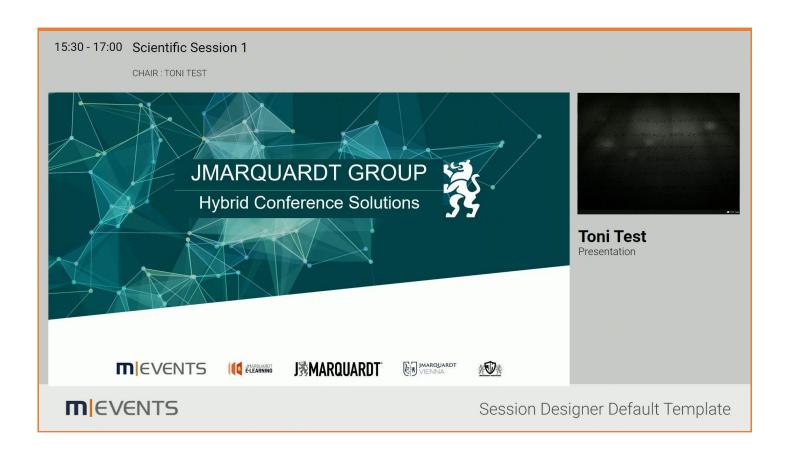


**M** EVENTS

# 1920px

# Branding

### PiP Background Branding – only available in rooms with PIP & Recording



Includes the integration of one individual background design for one symposium.

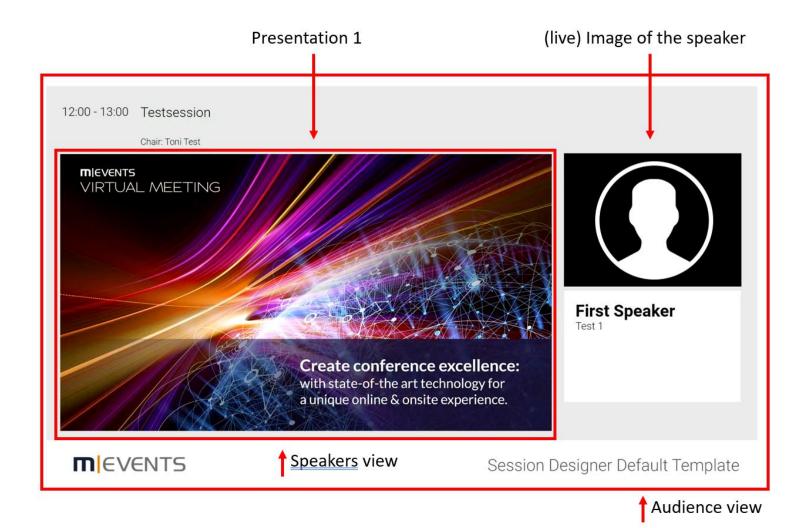
#### PiP Rooms: Rooms A. Trianti + N. Skalkotas

- The dynamic content (session title, session room name, chair names, speaker name, presentation title), slides (ppt), and speaker photo or camera picture will be generated automatically and always be placed overlaying the background design. These items cannot be modified or removed.
- Background design will be visible during the entire session (during presentations, speaker change etc.).

#### **Requirements:**

- The ready-made background designs must be delivered by February 14<sup>th</sup>, 2025 to <u>industry@m-events.com</u>.
- Kindly refer to the design specifications detailed on the next page

### Branding PiP Background Branding | Dimensions



Branding dimensions: 16:9 Presentation

Graphic to be delivered: 1920px width x 1080 px height

Header: 165px high x 1920px wide

Needs to remain free for the automatic display of the session details from the programme database.

**Footer**: 120px high x 1920px wide Can be used completely for logos etc.

# Branding

### Main Projection Branding – rooms with full screen mode (MC2, MC3)

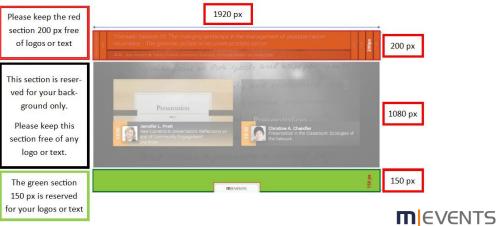


Background of the menu can be branded with an individual design.

Content will be generated automatically and always be placed overlaying your background design (session title, session room name, chair names, presentation buttons with speaker name and presentation title, M Events help button, etc.). These items cannot be modified or removed.

#### **Please provide:**

- 1 background image (PNG, JPEG or similar graphic format) with 1920 px wide and 1080 px high (for 16:9 projection format).
- The ready-made background designs must be delivered by February 14<sup>th</sup>, 2025 to <u>industry@m-events.com</u>



# OnStage Setup

### Extra 42" / 55" preview screen incl. stand per session



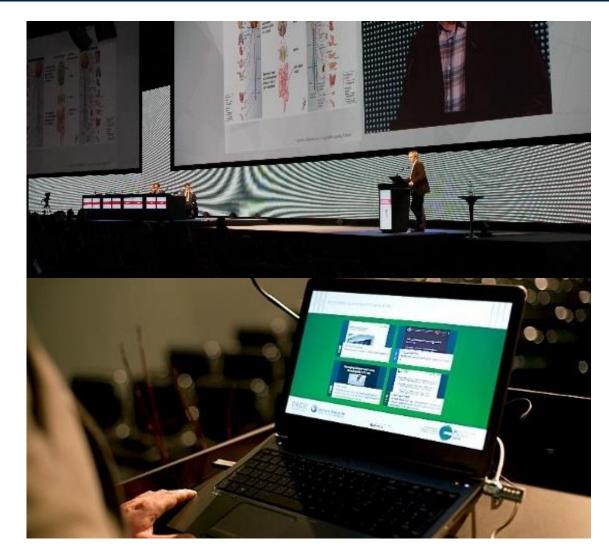
Book additional preview screen(s) to complement the one already placed on the lectern and interactive chair tables (if included in the standard room setup).

Available as a 42" or 55" preview screen on stage, it can display remote speakers, slides, or Q&A questions for the chair or speaker.Includes a floor stand.

Can be positioned next to the speakers' desk or in another preferred location on stage



# Support: Assisted Session incl. Rehearsal



The package includes a dedicated M Events technician who will be present in the room for the entire session, including 15 minutes of preparation time.

A dedicated 1-hour technical rehearsal in the session room is also included, subject to the following conditions:

- The room must be available (coordination with the congress organizer is required).
- The rehearsal is limited to a maximum duration of 1 hour.
- Speakers and chairs should be present to test the functionality; company representatives may also attend.
- Testing for voting, evaluation, etc., is possible if these features are booked and templates are submitted by the specified deadline.
- Final presentations and/or pre-recordings must be uploaded to the presentation management system by the congress deadline ahead of the rehearsal.
- The rehearsal slot must be coordinated based on the congress programme and room setup schedule.

<u>Congress default</u>: A floating technician team manages multiple areas within the congress venue; no dedicated technician is assigned to individual rooms.

#### Adjustments

Customized solutions and package changes can be offered upon request. For questions and adjustments please contact:

M Events Cross Media GmbH Gaußstraße 3 12459 Berlin / Germany

Sales Industry Department Laura Hahn (she/her) E industry@m-events.com

#### **Important information**

Please complete **1 order form per session** and return it latest until **07 Feb. 2025** to: industry@m-events.com

#### **Please Note:**

- All Optional offers are upon request and are not included in the offered Packages.
- Surcharge 25% for orders after deadline. Orders after the deadline only upon request and availability.

**VAT Note:** All prices quoted exclude VAT. For an intra-Community supply of services, the tax liability is based on the European VAT Directive of the recipient via (reverse-charge procedure) and the prices are calculated without VAT, if the VAT ID is provided.

**Payment Conditions:** 100% pre-production costs. All payments are due within 7 days after receipt of invoice. If payments are delayed, we have no obligation to deliver the service.

#### **Change Requests**

Once the client has accepted the offer, any subsequent client requests to change the scope or services may only be considered by M-Events if received at least four weeks prior to the conference. In the event of fewer requirements than indicated, changes of up to 20% of the contract amount will be taken into account if indicated to us at least 28 days prior to the conference. Changes may have cost implications for the client. If the requests increase the scope of services, M Events will charge for the extras according to the pricing schedule (surcharges may apply).

#### **Cancellation fees**

100% of total order amount.

The General Terms and Conditions of M Events Cross Media GmbH applies: www.m-events.com/public/AGB\_MEV\_EN\_220127.pdf

Please find the requirements and descriptions of our services and products here: www.m-events.com/downloads/\_services/M\_Events\_Services\_and\_Requirements.pdf



### Order Form - ESCRS WM 2025

Please complete 1 order form per session and return it latest by 07 Feb. 2025 to: industry@m-events.com

Details of Indu	ustry sessi	on and Ordering Company					
Industry Session Date and Time			Industry Session Room				
Industry Session	litle						
Company Name			VAT ID No.				
Invoice Address							
Zip Code		City		Country			
Name of the Purchaser (capital letter) PO Number (if appl				cable)			
E-Mail				Phone			
Technical services for industry symposia					unit price	Qty.	Total
Service A: Interactive Voting (price per session)					€ 1950		
Service B.1: Session Evaluation (price per session)					€ 1250		
Service B.2: External Evaluation embedding (price per session)					€ 650		
Service C: Branding – Digital Lectern (price per session)					€ 550		
Service D.1: Branding – Pip Projection branding (price per session)					€ 650		
Service D.2: Branding – Main Projection branding (price per session)				€ 650			
Service E.1:	Service E.1: OnStage Setup – Extra 42" preview screen incl. stand (price per session)				€ 500		
Service E.2:	ice E.2: OnStage Setup – Extra 55" preview screen incl. stand (price per session)				€ 600		
Service F:	Packag	e Assisted Session incl. Rehe	earsal (price	e per session)	€ 2750		
					Total net	(EUR)*	

□ I have read the <u>General Terms and Conditions of M Events Cross Media GmbH</u>

Date	Signature
	I

\*Note VAT: All stated prices are net and maybe subject to applicable VAT. Payment Conditions: 100% pre-production costs. All payments are due within 7 days after receipt of invoice. If payments are delayed, we have no obligation to deliver the service. Surcharge after deadline above. Cancellation fees: 100% of total order amount. The General Terms and Conditions of M Events Cross Media GmbH applies.

